



Project Director – Blueprint Livingstone

POSITION DESCRIPTION

Position Number:	3784
Department:	Office of the CEO
Section:	Blueprint Livingstone (Project)
Unit:	Blueprint Livingstone Management
Position Status:	Contract Limited Term
Classification:	Supplementary Contract
Reports To:	Chief Executive Officer
Revised:	October 2025

General Position Statement:

This position is a bold and future-focused leadership role that reports directly to the Chief Executive Officer. It is responsible for spearheading the Blueprint Livingstone project—Council's flagship initiative to shape the region's long-term future through integrated planning, infrastructure coordination, and community development. As a dynamic thought leader and strategic innovator, the Project Director will drive transformative outcomes that reflect Council's vision for a prosperous region. The role demands visionary thinking, the courage to challenge conventional approaches, and the ability to inspire cross-functional teams to deliver iconic projects that redefine regional prosperity. This position fosters innovation, accelerates decision-making, and ensures that the program's outcomes are not only visionary and practical but also ready for seamless transition into Council's operational teams. It plays a critical role in aligning cross-functional efforts, engaging stakeholders, and building internal capability to ensure continuity, ownership, and long-term success.

Specific Responsibilities:

This position has the following responsibilities:

Strategic Accountabilities

1. Lead and shape the strategic direction of the Blueprint Livingstone program, on behalf of the Chief Executive officer, ensuring it delivers on Council's long-term vision and policy priorities, and positions the region for sustainable growth, resilience, and innovation.
2. Establish a clear and integrated strategic framework that aligns land use, infrastructure, environmental, and community development objectives, and provides a roadmap for coordinated delivery across Council and partner agencies.
3. Drive future-focused thinking and innovation, identifying emerging trends, risks, and opportunities that influence regional development, and embedding these insights into the project's strategic direction and planning instruments.





4. Ensure strategic outcomes are designed for transition, with clear pathways for implementation by operational teams, supporting continuity, ownership, and long-term impact.
5. Represent Council and the Chief Executive Officer at a strategic level, advocating for Blueprint Livingstone priorities in regional, intergovernmental, and industry forums, and securing partnerships, funding, and policy alignment to support program success.

Business Management Accountabilities

6. Lead and manage the Blueprint Livingstone project team, fostering a high-performance culture that values collaboration, innovation, and accountability across planning, infrastructure, environment, and community development disciplines.
7. Oversee project governance and delivery structures, ensuring robust decision-making, clear reporting lines, and alignment with Council's corporate planning, risk, and performance frameworks.
8. Establish and maintain strong internal relationships, working constructively across all areas of Council and with key stakeholders to ensure alignment, transparency, and mutual respect, through engaging openly, communicating clearly, and build confidence in the program's direction and delivery.
9. Build internal capability and strategic readiness, mentoring team members and other internal stakeholders, supporting professional development, and embedding planning and leadership skills that will sustain the Blueprint Livingstone outcomes beyond the life of the project.
10. Provide clear, timely, and strategic reporting to executive leadership and elected members, ensuring transparency, informed decision-making, and confidence in the program's progress and impact.

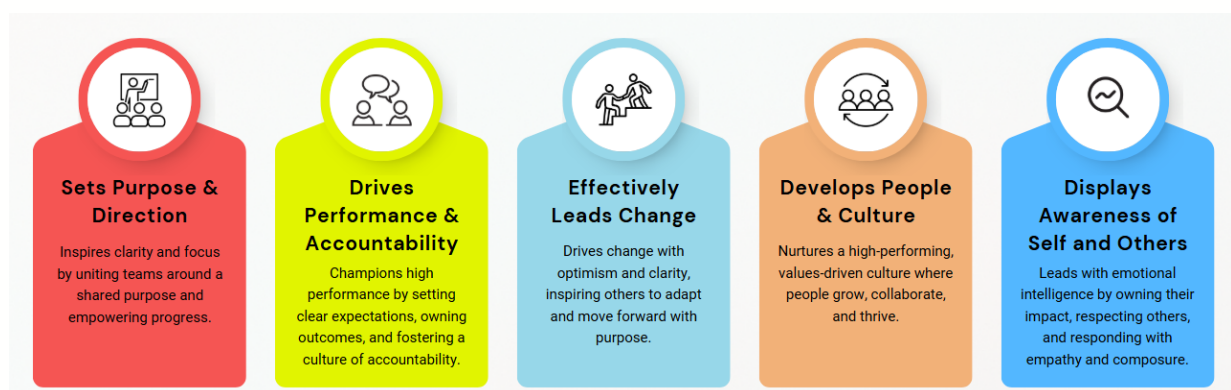
Operational Accountabilities

11. Oversee the day-to-day delivery of Blueprint Livingstone initiatives, ensuring project milestones, deliverables, and reporting obligations are met with a high standard of quality, timeliness, and alignment to strategic intent.
12. Facilitate cross-functional collaboration and problem-solving, enabling teams to navigate complexity, resolve issues constructively, and maintain momentum across planning, infrastructure, environment, and community development streams.
13. Ensure effective stakeholder engagement and communication, coordinating briefings, updates, and consultation activities that build trust, transparency, and shared understanding across internal and external audiences.
14. Apply robust project management practices, including risk management, performance tracking, and adaptive planning, to ensure the program remains responsive, accountable, and well-governed.
15. Embed a culture of leadership and delivery excellence, modelling Council's values and behaviours, and ensuring that the Blueprint Livingstone program reflects Council's commitment to innovation, sustainability, and community impact.



16. Act as a role model for Council's Values and Behaviours at all times and display a high level of professional and ethical conduct.
17. Ensure a safe, healthy, and inclusive work environment by complying with workplace health and safety legislation, Council's WHS Responsibility Statements, and relevant policies and procedures.
18. Refer matters that may impact upon the business, Council and employees to the relevant Supervisor or Manager.
19. Undertake other relevant duties as directed, consistent with skills, competence and training.

Leadership Competencies:



Position Requirements:

Skills/Competencies

1. Demonstrated ability to lead complex, multi-disciplinary programs with clarity of purpose, setting strategic direction and aligning teams around long-term outcomes that reflect Council's vision and priorities.
2. Proven capability in building trust-based relationships across internal teams, executive leadership, and external partners through a collaborative mindset, respectful engagement, and the ability to bring others along the journey.
3. Commitment to growing internal capability, mentoring employees (both within and outside of this area of responsibility), and fostering a culture of shared ownership and professional development that sustains strategic outcomes beyond the life of the program.
4. Ability to challenge conventional approaches, apply creative problem-solving, and connect planning, infrastructure, and community development into integrated, future-ready strategies.
5. High-level proficiency in program governance, financial management, and performance reporting, with a strong focus on transparency, accountability, and delivery excellence.
6. A deep understanding of the interface points between local government and private practice and the ability to discern development outcomes which challenge the norm utilising the strength of both private enterprise thinking and regulatory local government controls.





Mandatory Qualifications, Licences and Experience

1. Tertiary qualifications in urban and regional planning, Civil Engineering, infrastructure planning, public administration, or a closely related discipline, recognised for professional practice in Queensland.
2. Extensive experience leading complex, multi-disciplinary strategic programs, ideally within a government or regional development context.
3. Demonstrated success in building internal capability, leading high-performing teams, and fostering constructive relationships across diverse stakeholder groups.
4. Proven ability to deliver strategic outcomes through collaboration, influence, and disciplined program governance.
5. Must possess and maintain a current motor vehicle drivers licence.

Desirable Qualifications, Licences and Experience

1. Postgraduate qualifications in strategic planning, leadership, public policy, or project management that support high-level decision-making and cross-sectoral influence. Alternatively, extensive real world experience in leading urban development projects across multiple project platforms which demonstrates deep experience and understanding of contemporary practice.
2. Experience leading regional or coastal planning initiatives, particularly in high-growth or environmentally sensitive contexts.
3. Demonstrated success in transitioning strategic projects into operational delivery programs, with a focus on building internal capability and embedding long-term outcomes.
4. Familiarity with Queensland planning legislation, infrastructure coordination frameworks, and regional development strategies.
5. Experience in Government and corporate Advocacy, as well as an established network of government and professional decision makers who can assist in delivering on Council's planning vision.

Actions

1. **Values and Behaviours** – Behaviour aligned with Council's Values and Behaviours.
2. **Customer Service** – Focus on our customer/s needs.
3. **Code of Conduct** – Behaviour aligned with Council's Code of Conduct.
4. **Safety** – Carry out your duties in a safe manner.
5. **Project Management** – Commit to Council's Project Management ethos.
6. **Human Rights** - Respect, protect and promote human rights in your decision-making and actions.

Physical Requirements

1. Ability to work in an outdoor and/or office environment.
2. Ability to legally operate a motor vehicle under a "C" Class Licence.
3. Ability to complete a satisfactory Functional Capacity Evaluation, if required.





4. Provision of a satisfactory Criminal History Check - Police Certificate (Australia Wide Name Only Police Check), if required.

Delegations and Authorisations:

Financial, Administrative and HRM Delegations may be applicable to this position and are detailed in the Delegations Corporate Register.

Legislative Sub-Delegations and Authorisations may also be applicable to this position and are detailed in the external public registers. Both registers are available on Council's Knowledge Library.





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SELECTION CRITERIA

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Business Unit:	Blueprint Livingstone (Project)
Team:	Blueprint Livingstone Management
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1. **Mandatory Qualifications:**

Tertiary qualifications in one or more of the following disciplines:

- Urban and regional planning
- Civil engineering
- Infrastructure planning
- Public administration

Or a closely related field recognised for professional practice in Queensland.

2. Extensive experience in leading region-shaping initiatives or complex programs that delivered long-term strategic outcomes aligned with organisational vision.
3. Demonstrated ability to build and sustain high-trust relationships across government, industry and internal stakeholders to drive strategic priorities.
4. Demonstrated success in leading strategic disruption, challenging conventional approaches, building trust, and motivating others to deliver better outcomes.
5. Demonstrated experience to work within and leading governance frameworks, financial oversight and performance reporting to support innovative approaches and build internal capabilities to sustain strategic outcomes.

Suggested approaches to addressing selection criteria include:

Responses should be relevant and directly relate to the selection criteria.
Responses are generally no longer than one page per selection criteria.

You may like to take into account;

- **Situation** – Describe the situation you were in, including where it occurred and what the relevant environment was.
- **Task** – Describe the event/task that required resolution, what was required of you.
- **Action** – Describe what actions you took; how did you resolve the problem.
- **Result** – What was the outcome and how did your actions contribute to a positive result.

Use actual examples of what you have done that are relevant to each selection criteria. Include how well you did it, what you achieved, and how it relates to the requirements of this role.